SENTRILOCK – READ FIRST

Sentrilock consists of 3 main items: Sentricard, Sentrilock Card Reader and Sentrilock lockbox

1. Sentricard* – is on a 2 year service agreement with Sentrilock. The annual fee is $99.00 + tax, and the new year starts June 1st of every year. **Upon Activation of the Sentricard,** immediate access to the **SentriSmart mobile** app will become available.

2. Sentrilock Card Reader** – is a device used to update the SentriCard's information once every four days. If the Sentricard does not get updated through the card reader within the four day period, **the card will remain expired until its inserted into the reader and gets updated.** This is a one-time fee for $55.00 + tax. ***Note:*** *if you will be using **just** the mobile app, the reader is not needed.*

3. Sentrilock Lockbox** – are $100.00 + tax. Lockboxes are needed if you will need to put one on one of your listings. If you just need to access the lockboxes and don't need one for your listings you do not need to purchase.

*A reactivation fee will apply if you do not renew.

**Both the reader and lockbox are final purchases and are non-refundable.

Chicago Association of REALTORS®
Smart Card Agreement on Seller Access Approval

This Agreement is dated as of _____, 20_____, and is by and between the Chicago Association of REALTORS® (C.A.R.) and _____, a REALTOR® member of C.A.R. ("Member").

The parties to this Agreement acknowledge and agree that it is necessary to provide for certain understandings and agreements relating to the security and use of the SentriLock Smart Card used by the Member pursuant to a license Agreement previously executed between C.A.R. and the Member.

SentriLock lockboxes offer unique options for access control, security, and data management for the Member and sellers and clients. The parties to this Agreement acknowledge the important security that the Smart Card system provides to clients of C.A.R. members and that all C.A.R. members, including the Member that is a party to this Agreement, protect that security in utilizing the Smart Card system.

Accordingly, in consideration of the mutual covenants and agreements contained in this Agreement, the Member and C.A.R. do hereby agree as follows:

1. The Member acknowledges and agrees that the Member will maintain security of the Smart Card and prevent use of the Smart Card by any unauthorized persons.
2. The Member will comply with the following specific Smart Card security measures:
   a. The Member will keep the Smart Card in the Member's possession or in a safe and secure location at all times.
   b. The Member will not allow the Member's PIN to be attached to or with the Smart Card at any time.
   c. The Member will not loan or otherwise transfer the Smart Card to any person, including, without limitation, another real estate licensee.
   d. The Member will not use the Smart Card for any personal, non-business related purpose of any kind.
   e. The Member will not allow the Smart Card to be used for any purpose by any other person other than the Member, except as otherwise provided in this Agreement.
   f. The Member will not duplicate the Smart Card or allow any other person to attempt to duplicate the Smart Card.
   g. The Member will not assign, transfer, or pledge the Smart Card without the written permission of C.A.R.
   h. The Member will immediately notify C.A.R. of the loss or theft of the Smart Card and the circumstances surrounding the loss or theft. The Member will cooperate with the proper authorities in reporting the loss.
   i. The Member will not deliberately damage or deface the Smart Card.
   j. The Member will return the Smart Card to C.A.R. or provide evidence of its destruction upon the termination of the Member's use of the Smart Card.
   k. The Member will not give a one day code for the Smart Card to anyone other than the following, and only in conjunction with official business of a prospective real estate transaction:
      - Agents
      - Appraisers
      - Inspectors
      - Brokers
      - Contractors
      - Anyone authorized in advance by the Seller in writing
   l. The Member will require any recipient of a one-day code to agree to comply with the terms and conditions set forth in this Agreement.
   m. Smartlock® annual fee subject to change.
   n. 2 year lease agreement as of June 1st per Sentrilock's fiscal year. A reactivation fee will apply if you do not renew.
3. Any violation or noncompliance of this Agreement by the Member will require the Member to pay to C.A.R. a fine of $1,000.

IN WITNESS WHEREOF, the Member and C.A.R. have set their hands and affixed their seals on the date first above written.

_____ Member Name

_____ Member ID Number

_____ Smart Card Serial Number

_____ PIN Number

Chicago Association of REALTORS®

By: _____

Its: _____

_____ Member Signature

#SmartCardAgreement

SENTRILOCK ORDER FORM

Member Name: _____

Agent ID: _____ Phone #: _____

Email Address: _____

Shipping Address: _____

_____

QUANTITY	PRODUCT	PRICE
	SENTRILOCK CARD (*Prorated Quarterly*)	
_____	*June – August $99.00 + $1.96 sales tax*	$ 0.00
–	*September – November: $74.25 + $1.47 sales tax*	$ 0.00
_____	*December – February: $49.50 + $0.98 sales tax*	$ 0.00
_____	*March – May: $24.75 + $0.49 sales tax*	$ 0.00
_____	**REPLACEMENT CARD** *(Defective Card/Box - $0.00 Lost/Stolen Card - $25.00)*	$ 0.00
_____		$ 0.00
_____	**SENTRILOCK CARD READER*** – $55.00 each	$ 0.00
_____	**SENTRILOCK LOCKBOX*** – $100.00 each	
	Plus tax (10.25%)	$ 0.00
	TOTAL: $	$ 0.00

***All Sentrilock products and services are final purchases and are nonrefundable.**

PAYMENT

Credit Card Payment: ☐ Visa ☐ MasterCard ☐ AmEx Amount $ $ 0.00

Credit Card Number: _____ Exp. Date: _____

Credit Card Security Code: _____

Credit Card Billing Address *(REQUIRED)*

Address: _____

City: _____ State: _____ Zip Code: _____

_____

Authorized Signature

DELIVERY/PICK-UP FORM

PICK-UP

☐ **C.A.R. Central - 430 N. Michigan Ave. 8th Floor Chicago IL. 60611 (Mon-Fri 9:00am - 4:00pm)**

_____ **Time/Date you'd like to pick-up**

☐ **C.A.R. West Towns - 6017 W. 26th St. Cicero, IL. 60804 (Tues and Thurs 9:00am-11:30am and 12:00pm -4:00pm)**

_____ **Time/Date you'd like to pick-up**

(Staff will confirm availability after processing.)

SHIPPING

☐ Same as Billing Address

-or-

☐ New Address listed below

Address_____

City _____ State _____ Zip _____

E-mail or fax agreement and order form to (312) 803-4905 or membership@chicagorealtor.com