

Date: \_\_\_\_\_

Chicago Residential Landlord and Tenant Ordinance (RLTO)  
Mun. Code Ch. 5-12-130(j)(1)

**30 Day Lease Termination, Non-Renewal, or Increase in Rent Notice**  
*Notice required for tenants with less than six (6) months tenancy in rental unit.*

Tenant (s): \_\_\_\_\_  
(And All Other Unknown Occupants)

Landlord: \_\_\_\_\_

The Tenant is hereby notified that Tenant's rental agreement for the property located at the address below is set to expire on \_\_\_\_\_, 20\_\_.

Property at address (include unit number):

\_\_\_\_\_

The Landlord has no intent to renew, extend, or continue to lease the property to the Tenant at the same rate.

Please be aware that a written record of Notice will be on file with the date and type of communication that was sent to the Tenant.

Please contact the Landlord at \_\_\_\_\_ to provide an acknowledgement of receipt. Regardless of acknowledgement by the Tenant, the rental agreement will expire on the date provided above.

Signature: \_\_\_\_\_

PROOF OF SERVICE

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being duly sworn, on oath deposes and says that on the \_\_\_\_\_  
Day  
of \_\_\_\_\_, 20\_\_\_\_, I served the 30 Day Lease Termination, Non-Renewal, or Increase in  
Month Year

Rent Notice on the Tenant named in the Notice as follows:

- 1) by delivering a copy thereof to the above named tenant;
- 2) by delivering a copy thereof to a person above the age of 13 years, residing on or in charge of the above described premises
- 3) by sending a copy thereof to said tenant by certified mail, with request for return of receipt from the addresses
- 4) by posting a copy thereof on the main door of the above described premises, no one being in actual possession thereof.

Signature: \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC